



JOB DESCRIPTION:

MECHANIC INSTRUCTOR

Period of Contract: As needed

Amount of Time: Part Time (10-30) hours/week

Salary: \$10/hour

This job includes the responsibilities directly related to the education of youth in bike mechanic skills and to the technical aspects of the recycling activities. Both tasks require an expert knowledge of bicycle mechanics and a demonstrated ability to work with children.

Responsibilities:

- Teach bicycle mechanics to youth
- Support Social Skills instruction to youth
- Order tools, parts, and materials for workshop
- Organize workshop space.
- Orient selected Open Roads participants to assist in bike repair and maintenance
- Diagnose bicycle donations, tagging them with a list of repairs or designating them as "good for parts only"
- Oversee the repairs done by participants and volunteers
- Inspect all recycled bicycles for safety check before distribution or use in bicycle safety/recreational rides
- Coordinate inventory of material donations and track use for project report
- Fundraising: Assist in preparation of bikes to sell, and inspect all that are sold before leaving the Open Roads workshop